**Finsys Document**

FINSYS is an Accounting Software FINSYS is updated version of ERP. FINSYS is a comprehensive cloud accounting platform that takes care of your business finance. From accounting, stock tracking, bank reconciliation and managing projects and keeping your business GST compliant. FINSYS provides complete ERP Management tools. Using this application, we can generate invoices, estimates, record expenses, payments and incomes, manage inventory etc. FINSYS generate accurate financial reports based on the transactions we recorded. We can easily record our business transactions by using this application. With FINSYS we can generate GST invoices and file accurate GST returns. FINSYS comes with a wide range of banking features. By using online banking, we can do banking transactions by directly connecting to the concerned bank’s website. Offline banking helps us to record bank transactions. And we can reconcile the bank account transactions using the Bank Reconciliation feature in FINSYS. “Item” module in FINSYS allows us to create the product and services we have. We can add opening balance if any, using this feature. And by using “Stock Adjustment” feature we can adjust the quantity of stock items.

* **Cash &Bank Module**

Record All Cash and bank transactions

Items module consists of three sections:

1. Offline Banking
2. Bank Reconciliation**(NILL)**
3. Bank Holders
4. Cash in Hand
5. Cheques
6. Loan Amount

**1)Offline Banking**

* When clicking on Offline Banking it will redirect to List out page, which lists all items in a table containing details of DATE, BANK NAME, ACCOUNT NUMBER, IFSC CODE, OPENING BALANCE, BALANCE, STATUS.
* On top of the table Search option: Working on alphabets order.
* On top of the table Sort by option **(Missing Sort Option):**

**MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:**

* + - * 1. **All**
        2. **Name**
        3. **Opening Balance)**
* On top of the table Filter by option:
  + - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1. All
2. Active
3. Inactive

**MISTAKE (The current drop down options available are incorrect and need to be corrected)**

* + - On top of the table Add Bank button:
      * When clicking on Add Item button it will redirect to CREATE PAGE.
    - CREATE PAGE consists of a form containing:
      * + BANK NAME: Name of the Bank
        + ACCOUNT NUMBER: Account Number of Account Holder
        + BANK IFSC CODE: Ifsc code of the bank
        + BRANCH NAME: Name of the bank branch
        + OPENING BALANCE **(work not completed):** Opening Balance of Account Holder.

**MISTAKE:(Update this section such that opening balance should be 2-part DEBIT & CREDIT. Debit consist of decrease the Opening Balance and Credit consist of increase the Opening Balance)**

* + - * + DATE: Corresponding Date
        + Save Bank Account & Close Button
    - When trying to add existing account number it shows a error message
    - When Clicking any items of BANKING, it will Redirect OVERVIEW PAGE
    - OVERVIEW PAGE which lists all items in a table containing details of SERIAL NUMBER, DATE, TYPE, NAME, AMOUNT, ACTIONS :(EDIT & DELETE)

**MISTAKE:(Currently Available fields name needs to be corrected)**

* + - On top of the table displays BANK NAME and TOTAL Amount

**MISTAKE:(Missing detailing such that ACCOUNT NUMBER, IFSC CODE, OPENING BALANCE should display)**

* + - On the top of the table Search Option: Working on alphabets order.
    - On the top of the table EDIT BANK Option Available. When clicking the button, it redirects to EDIT PAGE
      * + EDIT PAGE Consists of Form containing:

BANK NAME: Contain Name of the Bank

ACCOUNT NUMBER: Account Number of Account Holder

BANK IFSC CODE: Ifsc code of the bank

BRANCH NAME: Name of the bank branch

OPENING BALANCE **(work not completed)**: Opening Balance of Account Holder.

**MISTAKE:(Update this section such that opening balance should be 2-part DEBIT & CREDIT. Debit consist of decrease the Opening Balance and Credit consist of increase the Opening Balance)**

DATE: Corresponding Date

Save Bank Account & Close Button

* + - On the top of the table Delete Button Available: To delete Bank
    - On the top of the table Bank Reconciliation Button Available

**MISTAKE:(Not Working needs to be Completed)**

* + - On the top of the table Bank Transaction are available. It consists of the following:

**Bank to Cash Transfer**: When clicking this option, it redirects to bank\_to\_cash page it consists a form:

FROM: It list out the Bank name

TO: It contain cash

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the bank balance and increase the cash balance

**Cash to Bank Transfer:** When clicking this option, it redirects to cash\_to\_bank page it consists a form:

FROM: It contain cash

TO: It list out the Bank name

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the cash balance of from bank and increase the bank balance

**Bank to Bank Transfer:** When clicking this option, it redirects to bank\_to\_bank page it consists a form:

FROM: It list out the Bank name

TO: It list out the Bank name

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the cash balance of from bank and increase the bank balance

**Adjust Bank Balance:** When clicking this option, it redirects to cash\_to\_bank page it consists a form:

Account Name: It contain Bank Name

TYPE: It Consist of Two types:

Increase Balance

Reduce Balance

Amount: Amount to be Transfer

ADJUSTMENT DATE: It contain date

DESCRIPTION: It contains the description about transactions

SAVE & CANCEL Button

When save this details it should be display in transaction table

After this transaction decrease the cash balance and increase the bank balance

* + On the Top of the Table STATEMENT Button is Available
    - * STATEMENT contain table details of SERIAL NUMBER, DATE, TYPE, NAME, AMOUNT
      * On the top of statement table include details of customer, Bank name, Opening balance and balance

**MISTAKE:(Missing features of Edit, Delete, Print, Pdf, Attach file, Download Attached file and share through WhatsApp or mail)**

**2) Cash in Hand Module:**

* When clicking on Cash in hand it will redirect to cash\_in \_hand page, which lists all items in a table containing details of DATE, TYPE, NAME, AMOUNT

**MISTAKE:(Currently Available fields name needs to be corrected)**

* On top of the table Search option: Working on alphabets order.
* On top of the table Filter by Date option:

**MSTAKE:(Currently Filter by option is incorrect, it works as filter the data using date and also user can choose ‘form’ date & ‘To’ date)**

* + On the top of the table shows cash balance
  + On the top of the table Add Cash button
    - When Clicking Add Cash Button it redirects to add\_cash\_adjust page: it contains a form of following fields
      * ADJUSTMENT: It consist of 2 options
        + Add Cash
        + Reduce Cash
      * AMOUNT: Contain Amount
      * ADJ DATE: To adjust date
      * DESCRIPTION: To add description
      * CLOSE & SAVE Payment
    - On the Top of the table Statement Button Available. When clicking statement, it redirects to cash statement page.
      * + Statement contains table of details such that DATE, TYPE, NAME, AMOUNT, BALANCE
        + On the top of the statement table displays the login customer details and company name, balance

**MISTAKE:(Missing features of Edit, Delete, Print, Pdf, Attach file, Download Attached file and share through WhatsApp or mail)**

**4)Bank Holders**

* + - When clicking Bank Holders option it redirects to bank\_account\_holder list out page
    - bank\_account\_holder page consists of table containing HOLDER NAME, BANK NAME, IFSC CODE, BRANCH NAME
    - On the top of the table Search option: Working on alphabets order.
    - On the top of the table Export to Excel option

**MISTAKE:(It should be finsys model)**

* On top of the table Sort by option **(Missing Sort Option):**

**MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:**

**1.All**

**2.Holder Name**

**3.Bank Name)**

* On top of the table Filter by option:
  + - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

* + - On top of the table New button:
      * When clicking on New button it will redirect to CREATE PAGE.
    - CREATE PAGE consists of a form containing:
      * Form Contain 6 part
        1. **Bank Account Holder Form**

NAME: Name of the Customer

ALIAS: Contain alternative name of account

PHONE NUMBER: Number of the Customer

EMAIL: Email of the Customer

ACCOUNT TYPE: Contain the type of account

**MISTAKE:(Needs to remove Credit card option from account type dropdown)**

**ii**.**Bank Account Form**

* + - * + BANK NAME: It list out all added bank names and customer can choose one of them

**MISTAKE:(Current filed name is incorrect needs to change holder name to bank name and extra bank name filed will remove)**

* + - * + ACCOUNT NUMBER: This field Automatically updated when customer choose bank name
        + IFSC CODE: This field Automatically updated when customer choose bank name
        + SWIFT CODE: To contain swift code
        + BRANCH NAME: Contain branch name

**iii.Bank Configuration Form**

* + - * + SET CHEQUE BOOK RANGE: Consist of two option

YES

NO

* + - * + ENABLE CHEQUE PRINTING: Consist of two option

YES

NO

* + - * + SET CHEQUE PRINTING CONFIGURATION: Consist of two option

YES

NO

**iv.Mailing Address Form**

* + - * + MAILING NAME: Mail name
        + ADDRESS: Contain the address
        + COUNTRY: Contain list of country
        + STATE: Contain the list of state
        + PIN: Contain the pin number

**v. Tax registration form**

* + - * + PAN IT NUMBER: Contain Pan number
        + REGISTRATION TYPE: It contain 4 option

REGULAR

COMPOSITION

CONSUMER

UNREGISTER

**MISTAKE:(Unknown option needs to remove)**

* + - * + GST IN: This field is only Available for Regular and composition
        + SET ALTER GST DETAILS: It contains 2 option
* YES
* NO

**vi. Opening Balance Form**

* + - * + DATE: It contain date
        + AMOUNT: It contains amount
* On the bottom of the form check box which is to agree all terms and conditions and a SAVE button
* Clicking any items in the table it redirects to OVERVIEW page
  + - Overview page list out all information about Bank holder
    - Top of the page 2 button Edit, Active & inactive

**MISTAKE:(Missing DELETE option, needs to Complete)**

**5)Loan Amount**

* + - When clicking Loan Amount option, it redirects to list out page
    - bank\_account\_holder page consists of table containing DATE, HOLDER NAME, ACCOUNT NUMBER, LOAN AMOUNT, BALANCE, STATUS, ACTION(EDIT&DELETE)
      * + Edit & delete perform based on the id
    - On the top of the table Search option: Working on alphabets order.
* On top of the table Filter by option:
  + - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Active

3.Inactive

* On top of the table Sort by option **(Missing Sort Option):**

**MISTAKE (When clicking on the Sort by option a drop down menu must appear with the below options and sorting must be done in these three ways:**

**1.All**

**2.Holder Name**

**3.Amount)**

* + - On the top of the table Export to Excel option

**MISTAKE:(Missing this option, need to completed)**

* + - On the top of the table Add Loan Account Button Available: it contains a form
      * ACCOUNT NAME: This field list out holder’s name and also enable to add holder’s name

**MISTAKE:(Not completed needs to add option and also list out holder’s name)**

* + - * ACCOUNT NUMBER: This field automatically updated by choosing account name
      * CURRENTE BALANCE: This field automatically updated by choosing account name
      * LENDER BANK: This filed allows to choose and enable to type.

**MISTAKE:(Not completed, Missing Typing feature. Needs to Complete)**

* + - * BALANCE AS OF: This field shows the current date and also user can choose date

**MISTAKE:(Not completed, show current date needs to complete)**

* + - * LOAN RECEIVED IN: This field list out cash, bank name and upi

**MISTAKE:(Not Completed, Upi option needs to add)**

* + - * TERMS: It enable to type terms
      * PROCESSING PAID FROM: This field list out cash, bank name and upi

**MISTAKE:(Not Completed, Upi option needs to add)**

* + - * INTEREST RATE: It contain the interest rate
      * PROCESSING FEE: It contain the process fee
  + On the bottom of the form Save Loan Account Button Available
  + By clicking Any of items in table it Redirects to the OVERVIEW PAGE
    - Overview page Contain The transaction table. Which includes the field of NAME, TYPE, DATE, AMOUNT, INTEREST, TOTAL AMOUNT, ACTION(EDIT&DELETE)
    - On the top of the transaction table Search option: Working on alphabets order.
    - On the top of the table date Filter option: filtration is based on the from date and to date

**MISTAKE:(Missing filter option, needs to complete)**

* + - On the top of the table Display the NAME, ACCOUNT NUMBER, RECEICVED BANK, BALANCE
      * + Balance calculated by difference between loan amount and payment amount
    - On the top of the Make Payment Button Available
      * When clicking to make payment it redirects to loan payment. It contains a form:
        + PRINCIPLE AMOUNT: It include the principle amount
        + INTEREST AMOUNT: It include the interest amount
        + PAID FROM: It include Cash, Upi, Bank name

**MISTAKE:(UPI Option is missing Needs to complete)**

* + - * + DATE: To set date
        + TOTAL AMOUNT: Total amount is calculated by adding principle amount and interest, and total amount updated automatically
      * On the bottom of the form close and save button
      * After adding payment, it shows in the transaction table
* On the top of overview page STATEMENT button available
  + - * + STATEMENT contain table details of DATE, TYPE, NAME, AMOUNT, INTEREST, TOTAL, BALANCE
        + On the top of statement table shows the all details of transaction table
        + On the top of table filter by date option: which filter name and holder’s name according to the date
        + On the top of the table SHARE, PRINT, PDF and ACTIVE INACTIVE are available

**Delivery Challan**

* + - When clicking Delivery challan option, it redirects to list out page
    - Delivery challan list out page consists of table containing DATE, CHALLAN NUMBER, CUSTOMER NAME, EMAIL, BALANCE, STATUS, TOTALAMOUNT, ACTION

**MISTAKE:(ACTION filed is missing action performs 2 ways such that convert to invoice and recurring bill)**

* + - On the top of the table Search option: Working on alphabets order.
* On top of the table Filter by option:
  + - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option:
  + - When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Customer Name

3.Challan Number

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add new option: it contains a form
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list and add button to add customers it include following field

Title

First name

Last name

Company

Location

Gst type: This is a dropdown list contains gst type

Pan Number

Opening balance

Email

Website

Mobile

Billing and Shipping Address: both contain same fields such that-Street, city, state, pin code, country

Checkbox to agree all terms and condition

Submit button

* + - * + EMAIL: Automatically Updated when user select customer name **(updation work)**
        + GST NUMBER: Automatically Updated when user select customer name
        + GST TREATMENT: Automatically Updated when user select customer name

**MISTAKE:(Currently GST number and GST treatment options are missing, needs to complete)**

* + - * + CHALLAN NUMBER: Customer can type this field and if the number is not continuous it displays error message
        + REFERENCE NUMBER: Automatically Updated when user select customer name **(updation work)**
        + CHALLAN DATE: This field displays the current date and user also can set the date
        + PLACE OF SUPPLY: Automatically Updated when user select customer name and also user can change the place
        + CHALLAN TYPE: This is a dropdown list user can choose the following option:

Supply of liquid gas

Job work

Supply on approval

others

* + - * + BILL TO: Automatically Updated
        + Item details Table:

Product: Drop down list of all items.

Add product button: Redirect to add new item page.

Add product button contains a form that include following fields:

Name

Type

* + - * Unit: When clicking on the input field for unit, a drop down list must appear with the list of units available with unit symbol and unit name.

An ADD button must be there near to the input field. When clicking on the ADD button it must direct to UNIT CREATE page.

UNIT CREATE page consists of a form containing below two input fields and a create button, after filling input fields and click create button new unit must get created and that unit must be visible in the unit drop down.

* + - 1. Unit symbol.
      2. Unit name.

HSN

Tax Preference (Taxable, non-taxable)

Purchase price: This fields to add purchase price and it consists the following field

Account: it is a dropdown list that contains:

* Cost of goods sold
* Cost of sales
* Equipment retail for jobs
* Freight and shipping cost
* Inventory shrinkage
* Merchant account fees
* Purchases-hardware for resale
* Purchases-software for resale
* Subcontracted services
* Tools and craft suppliers

Description: To add description

Intra state tax rate: it contains dropdown list of following:

* GST 0(0%)
* GST 5(5%)
* GST12(12%)
* GST18(18%)
* GST 28(28%)
* Out of scope (0%)

Sales price: This fields to add sales price It consist of following fields:

Account: sales

Description: To add description

Inter state tax rate: it contains dropdown list of following:

* IGST 0(0%)
* IGST 5(5%)
* IGST12(12%)
* IGST18(18%)
* IGST 28(28%)
* Out of scope (0%)

Track inventory: check box, if track inventory applicable it shows extra two option such that:

Inventory Account

Stock in hand

Active / inactive: user can choose any one of this

Back and submit Button

Hsn: Automatically updated the field

Quantity: Display the quantity. Also show the available quantity

**MISTAKE:(Available quantity not shown updation work)**

Rate: Automatically updated

Discount: Input field to add discount if applicable.

Tax: Drop down options get automatically updated to (GST or IGST) according to the Place of supply

Total: Total will be automatically generated

Clone option: Clone the above row.

Delete row: Delete the particular row.

Add new row: Add new row.

* + - * + Note: A text area to type notes.
        + File attaching option
        + Sub Total: Generated automatically.
        + CSGT: Generated automatically
        + SGST: Generated automatically
        + Tax Amount: Generated automatically
        + Shipping Charge: Add shipping charges if any
        + Adjustment: Add adjustment if any.
        + Grand Total: Generated automatically
        + Save Button**(Updation):** Add Save button
        + Draft Button**(Updation):** Add draft button
* When clicking on any of the items from the DELIVERY CHALLAN table it will redirect to VIEW DELIVERY CHALLAN page.
  + - VIEW page consists of two sections:
* Template **(Updation work)**

**MISTAKE:(Missing template, remove statement option and add template, Templates must have some features like edit, print, pdf, attach file, download attached file, slip, share, delete, a convert option which convert draft to approved)**

* Overview page consist of the following:

Customer name

Delivery challan details:

Challan status

Challan number

Challan date

Challan type

Product details:

CGST

SGST

Shipping charge

Adjustment

Total

Customer details:

Status

Join date

Name

Customer id

Email id

Phone number

Location

Opening balance

**Recurring invoices**

* + - When clicking Recurring Invoice option, it redirects to list out page
    - Recurring invoice list out page consists of table containing DATE, NUMBER, CUSTOMER NAME, EMAIL, AMOUNT, BALANCE, STATUS
    - On the top of the table Search option: Working on alphabets order.
    - On top of the table Filter by option:
    - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option**:(Missing Sort option)**

**MISTAKE:(When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:**

**1.All**

**2.Customer Name**

**3.Recurring invoice Number)**

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add Recurring invoice button: it redirects to new recurring invoice page, it contains a form of following fields:
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list and add button to add customers it includes following field

Title

First name

Last name

Company

Location

Gst type: This is a dropdown list contains gst type

Gst in: This field is only available for registered business

Pan Number

Opening balance

Email

Website

Mobile

Billing and Shipping Address: both contain same fields such that-Street, city, state, pin code, country

Checkbox to agree all terms and condition

Submit button

* + - * + BILLING ADDRESS: Automatically updated when user select customer name
        + EMAIL: Automatically updated when user select customer name
        + GST TYPE: Automatically updated when user select customer name
        + PLACE OF SUPPLY: Automatically updated when user select customer name and also user can change the place of supply
        + ENTITY TYPE: This include 2 radio button such that invoice and bill of supply. User can choose any of them
        + PROFILE NAME: Contain the name
        + ORDER NUMBER: Automatically updated
        + REPEAT EVERY: It list out added time periods eg: weekly,2 months,3 months

By clicking add button it appears a modal it includes:

Repeat Every field

Add button

* + - * + START DATE: This field displays the current date and user also can set the date
        + PAYMENT TERMS: It list out payment terms such that:

Due on receipt

NET 15

NET 30

NET 60

* + - * + Payment terms has an add button and by clicking this a modal appears it contains the following:

Input field to add payment terms

Save button

* + - * + END DATE: Automatically updated
        + Item details table consists of:

Product: Drop down list of all items.

Add product button: Redirect to add new item page.

Add product button contains a form that include following fields:

Name

Type

* + - * Unit: When clicking on the input field for unit, a drop down list must appear with the list of units available with unit symbol and unit name.

An ADD button must be there near to the input field. When clicking on the ADD button it must direct to UNIT CREATE page.

UNIT CREATE page consists of a form containing below two input fields and a create button, after filling input fields and click create button new unit must get created and that unit must be visible in the unit drop down.

* + - 1. Unit symbol.
      2. Unit name.

HSN

Tax Preference (Taxable, non-taxable)

Purchase price: This fields to add purchase price and it consists the following field

Account: it is a dropdown list that contains:

* Cost of goods sold
* Cost of sales
* Equipment retail for jobs
* Freight and shipping cost
* Inventory shrinkage
* Merchant account fees
* Purchases-hardware for resale
* Purchases-software for resale
* Subcontracted services
* Tools and craft suppliers

Description: To add description

Intra state tax rate: it contains dropdown list of following:

* GST 0(0%)
* GST 5(5%)
* GST12(12%)
* GST18(18%)
* GST 28(28%)
* Out of scope (0%)

Sales price: This fields to add sales price It consist of following fields:

Account: sales

Description: To add description

Inter state tax rate: it contains dropdown list of following:

* IGST 0(0%)
* IGST 5(5%)
* IGST12(12%)
* IGST18(18%)
* IGST 28(28%)
* Out of scope (0%)

Track inventory: check box, if track inventory applicable it shows extra two option such that:

Inventory Account

Stock in hand

Active / inactive: user can choose any one of this

submit Button

Hsn: Automatically updated the field

Quantity: Display the quantity. Also show the available quantity

**MISTAKE:(Available quantity not shown updation work)**

Rate: Automatically updated

Discount: Input field to add discount if applicable.

Tax: Drop down options get automatically updated to (GST or IGST) according to the Place of supply

Total: Total will be automatically generated

Clone option: Clone the above row.

Delete row: Delete the particular row.

Add new row: Add new row.

* + - * + Note: A text area to type notes.
        + File attaching option
        + Payment terms **(updation work**): In this field user can type the payment terms eg: bank, cash, upi, cheque etc. if user type bank then automatically updated the account number in a particular field and if user type cheque or upi it works similarly

**MISTAKE:(Payment terms Missing needs to complete)**

* + - * + Sub Total: Generated automatically.
        + CSGT: Generated automatically
        + SGST: Generated automatically
        + Tax Amount: Generated automatically
        + Shipping Charge **(Missing field, Updation**): Add shipping charges if any
        + Adjustment **(Missing field, Updation):** Add adjustment if any.
        + Paid **(Missing field, Updation):** To add paid amount
        + Grand Total: Generated automatically
        + Balance **(Missing field, Updation):** The balance is automatically updated and it calculate by adding paid amount and grand total
        + Check box to agree terms and conditions
        + Save Button**(Updation):** Add Save button
        + Draft Button**(Updation):** Add draft button
* By clicking any items of list out page it redirects to OVERVIEW page. It consists of following:
  + - * + Template **(Missing template, Updation work)**

**MISTAKE:**( **Templates must have some features like edit, print, pdf, attach file, delete, download attached file, slip, share, a convert option which convert draft to approved)**

* Overview page consist of the following:

Company name and details

Customer details

GSTIN

Place of supply

Recurring invoice, no

Delivery note

Reference no

Buyers order no

Dispatch doc no

Dispatch through

Terms of delivery

Date

Terms of payment

Delivery note date

Destination

Sl no

Description

HSN

Rate

Quantity

GST rate

Discount

Amount

Subtotal

IGST

SGST

Grand total

**Payments Received**

* + - When clicking Payment received option, it redirects to list out page
    - Payment received list out page consists of table containing DATE, PAYMENT NUMBER, CUSTOMER NAME, EMAIL, BALANCE, TOTALAMOUNT

**MISTAKE:(Table fields need to re-arrange and add email, balance also remove reference no, applied amount)**

* + - On the top of the table Search option: Working on alphabets order.
* On top of the table Filter by option:**(Missing Filter option)**

**MISTAKE:(When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:**

**1.All**

**2.Draft**

**3.Save)**

* On top of the table Sort option:**(Missing Sort Option)**

**MISTAKE:(When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:**

**1.All**

**2.Customer Name**

**3.Payment Number)**

* On the top of the table Export as Excel Option:

**MISTAKE:(Excel option is missing, needs to complete)**

* On the top of the table Add new option: it contains a form
  + - * + SELECT CUSTOMER: It list out all added customer in the dropdown list
        + Email**(updation):** Automatically updated when user select customer name
        + GST TREATMENT **(Missing needs to update):** Automatically updated when user select customer name
        + DATE: This field displays the current date and user also can set the date
        + REFERENCE NO: The reference number should be order otherwise it shows error message and also user can save number
        + PAYMENT NUMBER: The Payment number should be order otherwise it shows error message and also user can save payment number
        + Payment method: it includes dropdown list:

Bank: when select bank there must be automatically updated account number **(updation work)**

Cash

Upi: when select bank there must be automatically updated Upi id **(updation work)**

Cheque: when select bank there must be automatically updated cheque number **(updation work)**

Add new: to add new payment terms. When clicking add new, an input filed display and user can add payment terms

**MISTAKE:(needs to remove 2options such that deposit to and amount received)**

* + - * + This page contains a table of following fields:

Sl no.

Date

Invoice number

Invoice amount

Amount due

Payment: customer can enter amount

Balance: Difference between balance and payment amount

* + - * + The table containing following data:

Opening balance (if balance available)

Invoice

Credit note

Retain invoice

Recurring invoice

* + - * + Amount to apply: this displays the total of all payment amount

**MISTAKE (needs to remove amount to credit option)**

* + - * + Save and draft button**(updation)**
* By clicking any items of list out page it redirects to OVERVIEW page. It consists of following:
  + - * + Template: it contains all information and Templates must have some features like edit, print, pdf, delete, share, a convert option which convert draft to approved
* Overview page consist of the all details of listout page

**MISTAKE:(Overview page shows error)**

* **ACCOUNTING MODULE**
  + - Accounting Module consist of two types
      * Chart of Accounts
      * Manual Journal
      * Reconcile**(NILL)**
    - **Chart of Accounts**
      * When clicking Chart of account option, it redirects to list out page
      * On the top of the table Search option: Working on alphabets order.
      * On top of the table All option: it works like a filter, user can filter through using the following options:

All

Asset

Liability

Equity

Income

Expense

* + - * On the top of the table Run Report(NILL)
      * On the top of the table New Button Available: It contains a form
        + ACCOUNT TYPE: It Contain dropdown list which include:

Asset

Other asset

Cash

Bank

Fixed asset

Stock

Payment clearing

Liability

Other current liability

Credit card

Long term liability

Other liability

Overseas tax payable

Equity

Equity

* + - * + NAME: Contains the name
        + CREDIT AMOUNT: User can type the amount if applicable
        + DEBIT AMOUNT: User can type the amount if applicable
        + DESCRIPTION BOX: This field automatically updated the description based on the dropdown list
        + DATE: To add date
        + DESCRIPTION: To add description
        + Save & Close Button
      * All created accounts are displayed in the list out page
      * By clicking any of any of item in listout page it redirects to OVERVIEW page
      * Overview page consists of:

Edit: It enable edit the information

Active/Inactive: User can convert the status to active or inactive

Run Report(NILL)

Account Information: it contains two type of information

Type Description

Name Description

Account Details: it contains the details about account

Account type

Account name

Status

Credit

Debit

Date

**Manual Journal**

* + - When clicking Manual Journal option, it redirects to list out page
    - Manual Journal list out page consists of table containing DATE, JOURNAL NUMBER, CONTACT NAME, STATUS, AMOUNT, NOTES (notes shows a message symbol when user click this symbol user can able to view the notes)
    - On the top of the table Search option: Working on alphabets order.
    - On top of the table Filter by option:
    - When clicking on the Filter by option a drop down menu must appear with the below options and filtering must be done in these three ways:

1.All

2.Draft

3.Save

* On top of the table Sort option**:**
* When clicking on the Sort option a drop down menu must appear with the below options and sort must be done in these three ways:

1.All

2.Contact Name

3.Journal Number

* On the top of the table Add journal button: It redirects to a form which contain:

DATE: It contain date

JOURNAL NUMBER: Customer can enter journal number here if number is not in the continuous it should display an error message and user also save this.

REFERENCE NUMBER: Automatically updated

NOTES: Customer can add notes

CURRENCY: Customer can choose currency

JOURNAL TYPE: Contain a checkbox Customer can click cash based journal

This form contains a table which include the following:

Select Account: Dropdown list -It list out all accounts in the chart of accounts and also add button to add account

Description: To add description

Contact: It should be listout 3 names which is:

Vendor name

Customer name

Employee name

Debits: Add debit amount

Credit: Add credit amount

Delete row: Delete the particular row.

Add new row: Add new row

ATTACH FILE: To attach file

SUB TOTAL: Automatically Updated

TOTAL AMOUNT: Automatically Updated

DIFFERENCE: Automatically Updated

CHECK BOX: To agree terms and conditions

SAVE & DRAFT Button

* By clicking any items of listout page it redirects to OVERVIEW page
* Overview page Consists of:

Overview **(Updation work)**

Details page **(Updation work)**

**MISTAKE:(overview and details page missing needs to complete)**

Templates: Templates Consists of the following:

Company name & details

Journal number

Date

Amount

Reference number

Notes

Account

Contact

Debits

Credits

On the top of the page contains following features:

Edit

Delete

Print

Pdf

Convert option

Comment

Share **(Updation)**

**MISTAKE:(Missing share option needs to complete)**